

Board Minutes November 8, 2023

**Salem City Board of Education
Salem, New Jersey 08079
Board of Education Meeting
November 8, 2023**

CALL TO ORDER: A meeting of the Salem City Board of Education is called to order at 6:02 p.m. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

OPEN MEETING: Mrs. Yuenge Groce, Board President, announced that adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. The Salem City Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the South Jersey Times, the Courier Post, on the school website, with Salem City and Salem County Clerks and in a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey

FLAG SALUTE

Board Members

Sister Carol Adams	Laquendala Bentley (6:10PM)	Christopher Colon
Kendra Fletcher	Yuenge Groce	Heidi Holden (6:03PM)
Joan Hoolahan	Daffonie Moore	Nilda Wilkins

Student Representative:

District Representatives:

Elsinboro: Damian Carlson (Absent)
Quinton: Joanne Nacucchio (Absent)
Mannington: Dee DiTeodoro (Absent)

Administrators:

Dr. Patrick Michel, Superintendent	Pascale DeVilme, Principal Salem Middle School
Herbert Schectman, School Business Administrator	Mark Baker, VP Salem Middle School
Dr. Meghan Taylor, Director of Special Services (Absent)	Michele Beach, VP Salem Middle School (Absent)
John Mulhorn, Principal Salem High School	Syeda Carter, Principal John Fenwick Academy
Jordan Pla, VP Salem High School	Shasharaa Blackshear, VP of Early Childhood
Darryl Roberts, VP Salem High School	Ryan Caltabiano, Director of Curriculum, Instruction, and Grants (Absent)

OTHERS: Mr. Corey Ahart, Esq.

AUDIENCE PARTICIPATION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.

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3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comments to the specific resolution.
6. Time is limited to three (3) minutes per person.
7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

PRESENTATION

Students of the month for October 2023:

John Fenwick Academy

Kelis Brown	1 st Grade	Ms. McCombs
Harmony Standard	1 st Grade	Ms. Barron

Salem Middle School

Jordyn Granger	4 th Grade	Mrs. Riccio
Arielle Cruz	4 th Grade	Mrs. Riccio

Salem High School

Samantha Dale	11 th Grade	Ms. Woodlock
Andrew May	11 th Grade	Ms. Woodlock

Staff Member(s) of the month for October 2023

Mr. Nicholas Cesario Salem Middle School

2023 SCHOOL BOARD ELECTION RESULTS

Mrs. Yuenge Groce, Board President congratulated Ms. Kendra Fletcher, Ms. Daffonie Moore and Ms. Laquendala Bentley on winning their election to serve on the Board for another term. Thank you for your dedicated service.

BOARD COMMITTEE REPORTS

Curriculum – Everything is good.

Finance - Everything is good.

Personnel – Committee met on Monday 11/6; discussed and support all Superintendent's recommended items.

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PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY (See attachments for full reports)

Salem High School (SHS) Highlights:

- College Applications update – Collegewise students have completed submission of early action applications.
- National Honor Society Annual Induction Ceremony is planned for Wednesday November 15th at 6PM in the SHS Auditorium. SHS has a total of 29 student members
- Marking period 1 ends on November 14th and report cards will be mailed before Thanksgiving
- Pupils will receive their invitations in early December for the next cohort of ACT prep; classes start late January 2024
- The Fall Sports Award Ceremony will be held December 12th at 6PM in the auditorium.

Salem Middle School (SMS) Highlights:

- Current enrollment is 462 students
- The Focus on Education Afterschool Program started on October 23rd for students in Grades 3-6
- SMS Academic League has started their season
- Ms. Tortella and her students held their annual mock elections on November 8, 2023
- Rural League Basketball tryouts will be held later this month
- Our 100 Book Reading Challenge is under way with students reading nightly
- Our Math Quarterly Challenge is underway with prizes given to students who achieve proficiency
- Delta Sigma Theta Sorority Incorporated will be donating 42 Thanksgiving Baskets to Salem Middle School families on November 18th

John Fenwick Academy (JFA) Highlights:

- Current total enrollment is 391
- JFA Book Fair/Spirit Week on October 2-6 was held. Shout out to Ms. Boyce, Ms. Bacon and Ms. Mullen
- 25 students honored with medals for completion for 100 Book Challenge (K-2)
- Good Vibes Awards to Ms. Livingston and Ms. Haines
- Kudos to our Paraprofessionals for their support
- Family Friendly Center for K-2 students opened on October 16
- School Violence Awareness Week October 16-20
- Parent Teacher Conferences October 17 and 18
- Playground completed on October 31st

SUPERINTENDENT'S COMMENTS/REPORTS

Dr. Michel highlighted the following:

- Salem High School student Aniya Tucker is a Questbridge Scholar
- Jack Swain is proud of the Board for getting the SHS Stadium done

Motion (CC/KF) Board approved the regular minutes of October 11, 2023 Board of Education meeting.


Motion approved by unanimous voice vote of 9-0-0: Adams, Bentley, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Wilkins

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS

Board Reports (Exhibit A)

Motion (CC/KF) Board approved the Board Secretary's reports in memo: #2-A-E-5.

- A. Board approved the transfer of the funds pursuant to 18A:22-8.1 for the month of September 2023.
- B. *Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending September 2023 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1
In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending September 2023 as follows:



 Board Secretary

12/8/23
 Date

- C. *Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2023. The Treasurer's Report and Secretary's Report are in agreement for the month of September 2023 pending audit.
- D. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending September 2023 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

E. Board approved the Payment of Bills and Purchase Report:

From the General Account for Balance as summarized on attached board memo(s)
 Board approved Purchases Report for October 2023 \$1,241,211.15

 Board approved Payment of Bills for November 2023
 November General Account \$886,050.17

Confirmation of payrolls for October 2023
 October 13, 2023 General Acct. Transfer \$690,723.47
 October 30, 2023 General Acct. Transfer \$675,870.79

Motion approved by unanimous voice vote of 9-0-0: Adams, Bentley, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Wilkins

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Marigold LTD will invoice Salem High School on the 1st of each month.

7. Board approved for the executed School Bus Emergency Evacuation Drills (QSAC) to be submitted:
 1. John Fenwick Academy: October 27, 2023
 2. Salem Middle School: October 27, 2023
 3. Salem High School: October 17 and 18, 2023
8. Board approved the retention of the firm Jackson Lewis, PC to conduct an independent investigation of a personnel matter.
9. Board approved the Salem City School District Nursing Service Plan (QSAC) for the 2023-2024 school year.
10. Board approved to contract Cindy Angel-Leon, Certified School Bilingual Spanish Social Worker. Cost for services is \$450.00 which includes a written report and consultation with the case manager to review results. Not to exceed \$5,000.00 for the 2023-2024 school year. Account #11-000-219-390-00-CST.
11. Resolved, that the Salem City Board of Education authorized Herbert Schectman, Business Administrator, to enter into a contract with David B. Rubin, Esq. to conduct an in-service workshop for the Salem City Administrative staff on December 6, 2023. The cost of the workshop is \$1,200.00 to be paid from the General Fund.
12. Resolved, that the Salem City Board of Education authorized Herbert Schectman, Business Administrator, to refund to the Department of Children and Families the amount of \$14,512. This represents unspent funds from the fiscal year 2020-2021 due to the COVID pandemic when students were not able to come into the district for various programs.
13. The Salem City Board of Education authorized the firm of REGAN YOUNG ENGLAND BUTERA, PC (RYEBREAD) to submit to the New Jersey Department of Education the necessary documentation for an "Other Capital Project", thus the BOE is not seeking State funding for the following:

Replace 28 +/- existing under window classroom unit ventilators at the Salem City High School.

Motion approved by unanimous voice vote of 9-0-0: Adams, Bentley, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Wilkins

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STUDENT MATTERS

Motion (CC/KF) Board Approved: **#4-A-5**

1. Board approved the following field trips in November and December 2023

Destination	Date / Students	Staff/Bus/Fees
Annenberg Center Philadelphia PA	November 17, 2023 15 IB Dance Students	Jessica Dixon, Brianna Santarelli Bus: 1 bus, cost per contract rate (Account 15-000-270-512-03-SHS) Entry fee: \$5.00 per participant Substitutes: 2 subs, \$250.00 (Account 15-140-100-101-03-SHS-S)
Philadelphia Arts Bank Philadelphia, PA	December 20, 2023 30 AA Literature Students	Victor Boone, Sally Lamont, Kenneth Buck, Christopher Vazquez Bus: 1 bus, cost per contract rate (Account 15-000-270-512-03-SHS) Entry fee: \$30.00 per participant Substitutes: 4 subs, \$500.00 (Account 15-140-100-101-03-SHS-S)

Motion approved by unanimous voice vote of 9-0-0: Adams, Bentley, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Wilkins

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Home Instruction: In/ Out of District/Residential

Motion (CC/KF) Board Approved: **#7-C-5**

1. Board approved the following placements:

Student ID	HealthCare / School / Teacher	Grade	Costs / Tuition	Dates
01320108	Inspira Program/A Step Ahead	4	\$35.00 per hour / 2 hours per day	10/23/23 - TBD
01330135	Inspira Program/A Step Ahead	3	\$35.00 per hour / 52 hours	9/7/2023-10/13/2023
01330061	Inspira Program/A Step Ahead	3	\$35.00 per hour / 60 hours	10/25/2023 for approx. 30 days
01360061	Inspira Program/A Step Ahead	K	\$35.00 per hour	10/19/2023-11/30/2023
01300050	Brookfield	6	\$35.00 per hour /	10/4/2023-10/23/2023
01360099	Inspira Program/A Step Ahead	K	\$35.00 per hour	10/25/2023-12/6/2023
01330092	Kendra Massie / Home Instruction	2 nd	\$35.00 per hour / 5 hours per week	11/16/2023-2/28/2024
01330090	Inspira Program/A Step Ahead	3	\$35.00 per hour /	11/1/2023 for approx.. 30 days

Motion approved by unanimous voice vote of 9-0-0: Adams, Bentley, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Wilkins

Personnel

A. Resignation/Retirement

Upon Recommendation of the Superintendent of Schools

Motion (CC/KF) Board Approved: **#8-A-5**

1. Board approved the resignation of Lily Kalyon, Paraprofessional at John Fenwick Academy, effective November 12, 2023.

Motion approved by unanimous voice vote of 9-0-0: Adams, Bentley, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Wilkins

B. Employment

Upon the Recommendation of the Superintendent of Schools

Motion (CC/KF) Board Approved: **#8-C-5**

1. Board approved the employment of Brandon Taylor for the 2023-2024 school year as Attendance Secretary / Assistant Principal Secretary (11 month) at a salary of \$37,005 per annum, prorated to Mr. Taylor's start date of November 14th. Salary is from the 2022-2023 school year and will, if applicable, be adjusted upon settlement of contract.

2. Board approved the employment of Haley Callahan for the 2023-2024 school year as a Kindergarten Paraprofessional at John Fenwick Academy for the 2023-2024 school year. Haley Callahan's salary will be

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\$20,305 (Step 2/Tier III) per annum, prorated to the start date of November 14, 2023. Salary is from the 2022-2023 school year and will, if applicable, be adjusted upon settlement of contract.

3. Board approved the following new substitute teacher for the 2023-2024 school year:
Anika Lee – NJ Substitute Certificate
4. Board approved the employment of Lisa Anderson for the 2023-2024 school year as a Seventh Grade Mathematics Teacher for the Salem Middle School, at a salary of \$87,221 (BA Step 18), prorated to her start date of November 14, 2023. Salary is from the 2022-2023 school year and will, if applicable, be adjusted upon settlement of contract.
5. Board approved the employment of Devin Regan for the 2023-2024 school year as a Preschool Paraprofessional at John Fenwick Academy at a salary of \$18,605 (Step 1, Tier 1), prorated to the start date of November 14, 2023. Salary is from the 2022-2023 school year and will, if applicable, be adjusted upon settlement of contract.

Motion approved by unanimous roll call vote of 9-0-0: Adams, Bentley, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Wilkins

C. Financial Request

Upon the Recommendation of the Superintendent of Schools

Motion (CC/KF) Board Approved: **#8-D-5**

1. Board approved the following Winter 2023-2024 staff positions:

Winter Weight Room Supervisor \$1,696* Daniel Mendoza
*stipend is from the 2022-2023 school year and will, if applicable, be adjusted upon settlement of contract

2. Board approved to hire a proctor to administer required tests to a pupil that is currently on home instruction.

Hours: 7.0 hours test pupil
Dates: BEGIN: Testing must be completed within the window of October 12, 2023 to October 16, 2023
Costs: Teacher Pay: 7.0 hours x \$35.00* per hour
Teacher: Rachel Hunt
*pay rate is from the 2022-2023 school year and will, if applicable, be adjusted upon settlement of contract

3. Board approved the below contract stipend positions that were previously open:

Department Chairpersons:
Sandra Langley and Anne Hudock Freshman Class Advisor \$369.00*/year
(Shared position, \$184.50* each)

*pay rate is from the 2022-2023 school year and will, if applicable, be adjusted upon settlement of contract

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4. Board approved the following IB staff to serve as Extended Essay Advisors for the 2023-2024 school year. Pay rate is \$70.00 per pupil. Pay rate is from the 2022-2023 school year and will, if applicable, be adjusted upon settlement of contract.

Extended Essay Advisors	IB Juniors
Kenneth Buck	Destiny Daniels Kaela Nichols Mech'E'La Brittingham
Bridget Cheeseman	Dorian Asturrizaga Cheyenne Hoffman
Micah Hauenstein	Shaniya Nichols Devyn Ecret Aniya Tucker
Anne Hudock	Declan Cronrath
Rachel Hunt	Ameriyona Hunter Ryan Hinchman Caleb Clair
Nicholas Kline	Dominique Lewis Jose Villapondo
Gregory Lagakos	Xin Shen
Sally Lamont	Gianna Pelura La'Miracle Summers Michael Chollis Olivia Woolman
Kristina Marioni	Autumn Foote
Renee Mizger (Murray)	Richard Nichols Kiah Stevenson Sairis Jiminez
Lisa Mutter	Anthony Farmer Yanderin Castellanos
Brianna Santarelli	Te'Azisha Cannady Karima Davenport-White Gabriela Reed
Kristin Unger	Ryann Mulhorn Tanya Driver

5. Board approved the below staff member's employment with the Salem City Transition Program for the 2023-2024 school year, beginning November 9, 2023.

Substitute Administrator:

Shasharaa Blackshear

Cost: Administrator – 3.5 hours/day @50.00/hour x 5 days/week

Account: 15-423-200-100-02-SMS & 15-423-200-100-03-SHS

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6. Board approved the following staff member to fill:

Co-Curricular Positions:

Student Council Allyson Bey \$552.00

*Pay rate is from the 2022-2023 school year and will, if applicable, be adjusted upon settlement of contract

7. Board approved the following Winter 2023-2024 coaching positions. Stipends listed are from the 2022-2023 school year and will, if applicable, be adjusted upon settlement of contract.

Basketball (Boys')	Head Coach	\$5,512	Anthony Farmer
Basketball (Boys')	Assistant Coach (JV)	\$3,822	Ramon Roots
Basketball (Boys')	Assistant Coach (Freshmen)	\$2,230	Christopher Oscar
Basketball (Boys')	Middle School Varsity Coach	\$1,541	Ricky Turner
Basketball (Boys')	Middle School JV Coach	\$1,541	Teron Nance
Basketball (Girls')	Head Coach	\$4,951	Tiasia Tatem
Basketball (Girls')	Assistant Coach (JV)	\$3,822	Spencer Jarrett
Basketball (Girls')	Assistant Coach (Freshmen)	\$1,697	Dyisha Allen
Basketball (Girls')	Middle School Varsity Coach	\$1,541	Cequence Parsons
Basketball (Girls')	Middle School JV Coach	\$1,541	Roxanne Ross
Swimming (Co-ed)	Head Coach	\$4,762	Nicholas Kline
Swimming (Co-ed)	Assistant Coach (JV)	\$3,822	Scot Levitsky
Cheerleaders	Winter	\$2,381	Thronna Busch
Bowling (Boys')	Head Coach	\$4,762	Kenneth Buck
Bowling (Girls')	Head Coach	\$4,762	Kristina Bergman
Indoor Track	Head Coach	\$4,762	David Hunt
Indoor Track	Assistant Coach	\$3,822	Regina Gatson
Wrestling	Head Coach	\$4,762	Greg Lagakos
Wrestling	Assistant Coach	\$2,761	Russell Phillips

8. Board approved the following 2023-2024 Winter Athletic Support positions. Stipends listed are from the 2022-2023 school year and will, if applicable, be adjusted upon settlement of contract.

Basketball

Head Ticket Seller (Boys')	6*	\$94.50	Alfreda McCoy-Cuff+
Head Ticket Seller (Girls')	10*	\$94.50	Miranda Clour+
Ticket Taker (Boys')	6*	\$55.70	Teresa Aitken+
Ticket Taker (Girls')	10*	\$55.70	Bobbie Shuman+
Substitute Ticket Seller/Taker	As Needed	\$73.11/\$55.70	Alfreda McCoy-Cuff
Substitute Ticket Seller/Taker	As Needed	\$73.11/\$55.70	Victor Boone+
Substitute Ticket Seller/Taker	As Needed	\$73.11/\$55.70	Bobbie Shuman
Substitute Ticket Seller/Taker	As Needed	\$73.11/\$55.70	Miranda Clour
Substitute Ticket Seller/Taker	As Needed	\$73.11/\$55.70	Teresa Aitken
Scorekeeper (Boys')	6*	\$53.46	Brooke Woodlock
Scoreboard Operator (Boys')	6*	\$53.46	Sean O'Brien

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Scorekeeper (Girls')	10*	\$53.46	Brooke Woodlock
Scoreboard Operator (Girls')	10*	\$53.46	Sean O'Brien
Basketball/Wrestling			
Event Staff (HS)	As Needed	\$33.75/game	Victor Boone
Event Staff (HS)	As Needed	\$33.75/game	Tyrone Nock
Event Staff (HS)	As Needed	\$33.75/game	Jacquelyn Thompson
Event Staff (HS)	As Needed	\$33.75/game	Alfreda McCoy-Cuff
Event Staff (HS)	As Needed	\$33.75/game	Teresa Aitken
Event Staff (HS)	As Needed	\$33.75/game	Ramon Bentley+
Event Staff (HS)	As Needed	\$33.75 per game	Teron Nance
Event Staff (HS)	As Needed	\$33.75 per game	Dione Alston+
Event Staff (MS)	As Needed	\$33.75/game	Dione Alston
Event Staff (MS)	As Needed	\$33.75/game	OPEN

*Number of games is subject to change. +Workers with multiple positions will only serve in one position per night

9. Board approved the revised pay rate for the below teachers who will manage the Focus on Education after school program at Salem Middle School for grades 3,4,5 and 6. The teacher stipend is \$7,440.00

Angela Crowley	Teacher
Tara McDermott	Teacher
Randi Griffith	Teacher
Lisa Morris	Teacher
John Flaherty	Teacher
Roger Call	Teacher
Christina Banks	Substitute Teacher
Kathryn Reese	Substitute Teacher

Board also approved to add the following staff to the Focus on Education after school program:

Theresa Riccio	Substitute Teacher
Shasharaa Blackshear	Substitute Administrator

10. Board approved the addition of Brenda Fowler to the Substitute staff of the JFA after school tutoring Reading Enrichment Program for 2023-2024. Ms. Fowler will start November 20, 2023 and will be paid at the hourly rate of \$35.00 per hour. Hourly rate is from the 2022-2023 school year and will, if applicable, be adjusted upon settlement of contract.
11. Board approved the CPR recertification of JFA paraprofessionals on Thursday, December 7, 2023. Training will be from 1:00-3:00 pm and provided by Tonya Faggins, CPR/FA Instructor. Cost is \$55 per person for a total of \$275.00 and funds exist in account #15-190-100-610-01-JFA.

Paraprofessionals:

Danielle D'Amico (Abrantes)
 Aida Davis
 Christina Fothergill
 Michelle Norton
 Luz Williams

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Motion approved by unanimous voice vote of 8-0-1: Ayes: Adams, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Wilkins; Nays: 0; Abstain: Bentley (#7)

D. Leave of Absence

Motion (CC/KF) Board Approved: #8-E-5

1. Board approved the following leave of absence:

Employee ID#	550
Employee Name	R.C.
Type of Leave	Intermittent - Medical
Leave Requested	10/17/2023 – 10/16/2024
Fed Max Leave (max 90 days)	10/17/2023 – 10/16/2024
Time Usage of FMLA	12 weeks
Time Usage of FLA	N/A
*Use of Sick Days	62.75 days
*Use of Personal Days	3 days
*Use of Vacation Days	N/A
Unpaid Leave	After all sick and personal days are exhausted
Intermittent Leave	Up to 2x per week, 1 day per episode
Extended Leave	N/A
Est. Return Date	N/A

Motion approved by unanimous voice vote of 9-0-0: Adams, Bentley, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Wilkins

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Curriculum/Professional Development

Motion (CC/KF) Board Approved: #11-5

1. Board approved the following out of district professional developments:

Staff Member	Building	Administrator Approving	Title	Date of Program	Location	Registration and Mileage Cost
Dr. Meghan Taylor	CST	Dr. Michel	NJCIE Winter Inclusion Leadership Conf	1/9/2024	Williamstown NJ	None
Dale Primas-Garner	JFA	Syeda Carter	Tips, Interventions and Best Practices for Working w/Student Behaviors	10/26/2023	Webinar	None
Ryan Caltabiano Chibuzo Idimaogu Montrey Wright Brandon Taylor	C&I Office SMS SHS JFA	Dr. Michel	OnCourse MTSS	11/17/2023	Buena, NJ	None
Syeda Carter	JFA	Dr. Michel	OnCourse MTSS	11/15/2023	Buena, NJ	None
Dr. Meghan Taylor	CST	Dr. Michel	Special Education Director's Toolkit – Navigating Guidance, Requirements and Best Practices for Risk and Threat Assessment Teams PSEL 3, 7 and 9	11/17/2023	NJPSA Conference Center Team, Monroe, NJ	None
Nicole Boyce Brianna Santarelli Ryan Caltabiano	SMS SHS C&I office	Pascale DeVilme John Mulhorn Dr. Michel	Quinton Grading	11/6/2023	Quinton School	None
Heidi Bower	SHS	John Mulhorn	The Athletic Trainers Symposium	11/14/2023	Mt. Laurel, NJ	Regis: \$440.00 15-402-100-800-03-SHS
Dr. Meghan Taylor Shasharaa Blackshear Amber Hann Janine Champion Sean O'Brien Kaitlin Weidner Kendra Massie	CST JFA CST CST SHS SMS JFA	Dr. Michel	Disproportionality and Equity Lab	12/4/2023, 2/16/2023 and 3/1/2024	Rutgers – Newark Campus	.Mileage to be reimbursed at state contract rate of .47 cents per mile.

Motion approved by unanimous voice vote of 9-0-0: Adams, Bentley, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Wilkins

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Facilities Requests

Motion (CC/KF) Board Approved: **#12-5**

1. Board approved the below Use of Facilities requests:

Organization	Use	Date	Time	Charge
Salem Jr. Rams / Huddle South Jersey	Cheer Off	November 9, 2023	5PM to 7PM	\$100.00 custodian fee (\$50/hr for 2 hours)
Mannington Elementary School	Winter Concert	December 20, 2023	4PM to 8PM	No charge

Motion approved by unanimous voice vote of 7-0-2: Ayes: Adams, Colon, Groce, Holden, Hoolahan, Moore, Wilkins; Nays: 0; Abstain: Bentley, Fletcher

Monthly Reports

Motion (CC/KF) Board Approved: **#13-5**

1. Board approved the monthly reports for filing: (attached)

Motion approved by unanimous voice vote of 9-0-0: Adams, Bentley, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Wilkins

Policies / Calendars

Motion (CC/KF) Board Approved: **#14-5**

1. Board approved the Salem City Board of Education meetings for 2024. Meetings will be held on the 2nd Wednesday of the month unless otherwise noted. Meetings will take place in the Salem High School Library and will begin at 6:00 PM.

Wednesday, January 3, 2024 *Reorganization
Wednesday, February 14, 2024
Wednesday, March 13, 2024
Wednesday, April 10, 2024
Wednesday, May 1, 2024 *Public Hearing
Wednesday, June 12, 2024
Wednesday, July 10, 2024
Wednesday, August 14, 2024
Wednesday, September 11, 2024
Wednesday, October 9, 2024
Wednesday, November 13, 2024
Wednesday, December 11, 2024

*1st Wednesday of the month

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2. Board approved upon the second reading the following revised policy:

- 1330 Use of Facilities – adding language regarding concession stand fees (first reading 10/11/2023)

Motion approved by unanimous roll call vote of 9-0-0: Adams, Bentley, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Wilkins

Miscellaneous

Motion (CC/KF) Board Approved: **#15-5**

1. Board approved the following Clinical Practice Placement from Wilmington University:

Clinical Intern	Education Major	Placement School	Teacher/Grade Level
Lily Kalyon	Early Childhood Education	John Fenwick Academy	Karen Walker/Prekindergarten

Practicum hours will be completed Monday – Friday from 8:00 AM to 3:00 PM and these hours will be unpaid. Ms. Kalyon has resigned her current position as a Paraprofessional at John Fenwick Academy effective November 12, 2023.

Motion approved by unanimous voice vote of 9-0-0: Adams, Bentley, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Wilkins

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EXECUTIVE SESSION

Motion (SCA/CC) Board adopted the following Resolution to go into executive session at 6:58.

RESOLUTION

BE IT RESOLVED by the Board of Education of Salem City that in compliance with "The Open Public Meeting Act", P.L., 1975, C. 173, NJSA 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act. The general nature of the matter(s), which the Board intends to discuss, is Personnel. Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed. The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

Motion approved by unanimous voice vote of 9-0-0: Adams, Bentley, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Wilkins

RETURN TO REGULAR SESSION

Motion (CC/KF) Board returned to open session at 7:40.

Motion approved by unanimous voice vote of 9-0-0: Adams, Bentley, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Wilkins

NEW BUSINESS:

No new business

ADJOURNMENT

Motion (CC/KF) Board adjourned the November 8, 2023 meeting of the Salem City Board of Education at 7:40PM.

Motion approved by unanimous voice vote of 9-0-0: Adams, Bentley, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Wilkins